



Commitment to reducing the ecological footprint, building a sustainable supply chain and minimizing negative impacts on local impact on local communities and cultural heritage.

As a responsible company, we recognize the importance of reducing our reduction of our ecological footprint. We are committed to organizing our office processes and practices in such a way that they become more environmentally friendly and sustainable. Our aim is to make a positive contribution to environmental protection through targeted measures and continuous improvements.

Our commitment:

Energy efficiency

- We aim to reduce energy consumption in our offices by use of energy-efficient equipment, lighting and the use of green electricity.
- We will encourage our employees to adopt energy-efficient behaviors, such as switching off appliances and lights when they are not needed.

Reducing paper consumption

- We are committed to minimizing paper consumption by increasingly emphasize digital document exchange.
- We promote double-side printing of documents to further reduce our further reduce our paper consumption.

Waste separation and recycling

- Each of us is called upon to use resources consciously, minimize unnecessary waste and to favor environmentally friendly alternatives such as recyclable and reusable products.
- We set up a comprehensive waste separation system and ensure that all recyclable materials are disposed of appropriately.

Hazardous substances

- We aim to systematically record and analyze all hazardous substances that arise record and analyze.
- We are store all hazardous substances safely and handling them in accordance with manufacturer's instructions in order to avoid accidents and environmental pollution.



Low-pollutant and recyclable decoration and furnishing

- When purchasing new decorations and furnishings, we give preference to products that are made from recycled materials or can be easily recycled at the end of their useful life.
- We aim to use low-pollutant materials for our furnishings and decoration.

Sustainable procurement and design of our supply chain

- We will use sustainable procurement guidelines to prioritize environmentally friendly and recyclable office products.
- When selecting our suppliers, we ensure that they also pursue sustainable practices.
- We are committed to ensuring fair and safe working conditions. This includes reasonable working hours, fair pay and a ban on child and forced labor.
- We will continue to offer sustainable products and services and encourage our customers to purchase them through our Green Point program to purchase them.

Promoting biodiversity

- We are committed to the Berlin Strategy on Biodiversity and aim to integrate biodiversity into our supply chain management processes and promote sustainable practices among our suppliers.
- We will initiate and support projects that aim to promote biodiversity in the regions in which we operate.

Mobility and CO2 reduction

- We promote environmentally friendly mobility solutions, such as car sharing, bicycle use and public transport to reduce CO2 emissions from reducing commuting.

Minimizing negative impacts on local communities

- We are committed to minimizing the negative impact of our business activities on local communities and to promote their prosperity.
- We conduct regular impact analyses, derive measures from them and remain in constant contact with our stakeholders.

DocuSigned by:
Valentina Azzoni
3DFA0428AEE440E...
Valentina Azzoni

Managing Partner / Owner

DocuSigned by:
Bettina Marwinsky
2B60DA3465DC46C...
Bettina Marwinsky

Managing Partner / Owner

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